Streamlined environmental review processes

Overview
States and cities use the environmental review process to determine whether a proposed development will have a negative impact on the environment, and to identify potential alternatives or strategies to reduce or eliminate those impacts.

In some places the environmental review process can take several years—detering new development by lengthening the timeline and raising costs. The extended timeline may be the result of legitimate environmental issues. However, in some cases the process is prolonged by duplicative or conflicting requirements, inconsistencies in the level of review required, other procedural inefficiencies, and extended litigation. Streamlining these processes can help cities, towns, and counties avoid undue delays and uncertainty in the development timeline—both of which may deter developers looking for a site for a new project—while providing a comparable level of protection for the environment. While environmental review requirements are in most places determined by state law, cities, towns, and counties are typically responsible for implementing the environmental review law locally. Those jurisdictions seeking to increase the supply of housing may wish to assess what steps they can take at the local level and what changes can be made at the state level to streamline the process.

Approach
A key first step for improving the environmental review process is to develop a better understanding of the challenges: What steps are involved in the typical environmental review process? How long does it typically take to complete the process? How does this process compare with that of neighboring jurisdictions or states? Many local officials will already be aware of these challenges in cities, towns, and counties where environmental review is a lengthy process, and analysis of data from the relevant department and/or agency can supplement and clarify anecdotal reports. In addition to data analysis, local staff should consider holding a series of roundtables or public forums with stakeholder groups – including builders and developers as well as representatives from environmental and conservation organizations. Current staff involved in the environmental review process can also provide useful insights, particularly with respect to coordination between agencies or departments and the adequacy of staffing levels and training opportunities.
With a better understanding of the obstacles to a streamlined environmental review process, local jurisdictions can begin to identify appropriate responses. Policy and/or process changes will vary based on local conditions and requirements, but potential actions may include:

- **Establishing categorical exemptions** – Certain development activities have a minimal effect on the environment, both on an individual and cumulative basis. These activities typically involve very limited changes to site conditions. As a result, states and local jurisdictions may wish to exempt them from certain types of review, or allow them to complete lower levels of review.

- **Preparing a “planned action” Environmental Impact Statement (EIS)** – To facilitate housing development in a well-defined district, some states and local jurisdictions prepare a district-wide environmental impact statement or review and then allow that review to apply to all proposed projects within district boundaries. This process does not necessarily replace additional review at the project level; however, by “front-loading” the review process, a planned action EIS allows for greater predictability in the review process and an expedited approach to reviewing the impact of individual developments.

- **Creating a cooperative agreement or unified environmental review process** – With the possible exception of very small projects, most development proposals will require multiple layers of review, often from different agencies or departments. Cooperative agreements and unified processes make it possible for studies completed for one agency to satisfy requirements for all agencies that are part of the agreement or partnership. With such agreements, applicants may be able to avoid having to complete the same (or virtually the same) study multiple times for submission to different agencies and departments – a process that can be expensive and time-consuming. Many jurisdictions designate a “lead agency.”

- **Implementing web-based tracking and timelines** – As with other permitting and review processes, environmental review has many phases that build on one another. Delays at one stage of review influence the timeline for the rest of the project. To help keep the process on-track, some cities, towns, and counties create web-based trackers that allow developers and agency staff to see where various applications and studies are in the review process and to identify delays at certain phases. When linked to published timelines for review, trackers can help to promote accountability and may provide the basis for projects to be expedited if they have sat in the queue for too long.

- **Strengthening staff coordination and training** – Local jurisdictions may wish to convene regular meetings of an interagency and/or regional work group of representatives from departments involved in the environmental review process. This group can develop solutions to ongoing problems and emerging issues and
work to ensure overall coordination among all parties in the process. Local jurisdictions can also strive to ensure that the departments and agencies responsible for environmental review are adequately staffed and given access to appropriate training opportunities.

**Federally-funded projects**

Projects that are partially or entirely financed with federal funds are required to comply with requirements of the National Environmental Policy Act of 1969 (NEPA), including an environmental review to evaluate the potential impacts of all related activities. HUD delegates many of the responsibilities associated with this process to states and local jurisdictions, and requirements must be completed before any project funds may be committed or spent. Under NEPA, proposed activities may be characterized as *exempt from review* if they have no impact on the physical environment (typically administrative activities that are part of a larger project, such as inspections or the purchase of tools or insurance); *categorically excluded*, meaning alterations to the physical environment are limited and an environmental impact statement or environmental assessment is generally not required; or *subject to full review procedures*, including an environmental assessment and/or an environmental impact statement for larger projects or those with greater potential for impact. The requirements under NEPA are set at the federal level, but states and local jurisdictions may be able to apply some of the approaches described above to help streamline their administration of the process.

**Example**

- In an effort to encourage urban infill projects, California’s Environmental Quality Act (CEQA) Guidelines, section 15183, allow certain projects to qualify for a streamlined environmental review process if they are consistent with the densities called for in a zoning code, community plan, or general plan for which an Environmental Impact Report has already been certified and meet other specified conditions. This exemption process still requires some level of environmental analysis and may require mitigation, but eligible projects can generally be completed more quickly and at lower cost. In **San Diego**, the Mayor and City Council have proposed developing a checklist and guidance document to be used in connection with CEQA section 15183 to simplify use of the guidelines and ensure consistency in their application. This activity is part of a package of strategies announced in 2017 intended to increase the housing supply and improve affordability, called the “Housing SD” plan. Click [here](#) for more on CEQA Guidelines section 15183, and [here](#) for more on Housing SD proposals.
Related resources

Projects with federal funding

- Environmental Review: A Guide for Applicants Seeking HUD or USDA Rural Development Financial Assistance, Housing Assistance Council (2007) – This guide provides an overview of the environmental review process and procedures for projects that receive HUD or Rural Development funds. Appendices include contact information for HUD and Rural Development field officers and state offices.

- Orientation to Environmental Reviews, U.S. Department of Housing and Urban Development – This website provides an introduction to the various components of the environmental review process under NEPA for projects that receive federal funding.